



Dear Referee,

You have been asked to provide a professional reference for a candidate applying for a FOREA scholarship. FOREA's mission is to advance the orthoptic profession by fostering excellence in education and research. More information on FOREA can be found at [www.forea.net](http://www.forea.net).

A strong reference letter will help us to assess the worthiness of each student to receive a FOREA scholarship and is a very important part of the application process. The goal is to write a strong recommendation that will help the person you're recommending obtain a Scholarship. Please include information on who you are, your connection with the person you are recommending, why they are qualified, plus the specific skills/accomplishments they have. Whenever possible, it is helpful to provide specific anecdotes and examples that illustrate your support. For example, rather than simply stating that a candidate is a strong writer, mention that they wrote a prize-winning essay. If someone has achieved awards or special recognition for their accomplishments, mention it.

If possible, offer specific examples that illustrate the person's strengths and qualifications. These examples should be brief but detailed, please include a summary that explains why you would recommend this person and to what degree you would recommend them. Please consider:

- Potential (such as leadership potential)
- Abilities/Strengths
- Dependability
- Consistency
- Critical Thinking
- Professionalism
- Persistence
- Motivation
- Character
- Contributions (to class, clinic or community)

Your completed reference letter can be emailed to committee chair Carole Panton at [cpanton@gmail.com](mailto:cpanton@gmail.com).

The Committee thanks you in advance for the valuable information you provide.

Respectfully,

Carole M. Panton O.C.(C), C.O.  
Chair, FOREA Educational Scholarship Committee